



# IUPUC OFFICE OF STUDENT FINANCIAL SERVICES

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## 2023-2024 Special Circumstance - Cost of Attendance Appeal

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### **Who should file an appeal?**

Any student or family whose financial situation has additional allowable costs during the academic year (August 2023-July 2024) that will increase the overall Cost of Attendance (COA) for the student.

### **Cost of Attendance (COA) Change**

If you are attempting to increase the overall COA, the following items are taken into consideration:

- Vehicle repair/mileage expenses
- Computer purchase
- Dependent care allowance
- Unusually high off campus living
- Other reasonable education-related expenses

Note: An increase in your COA may not allow for an increase in any financial aid award if you have already been awarded your maximum annual Direct Loan amount. However, students may pursue private, Parent PLUS, or Graduate PLUS loan options up to the new COA.

### **How do I file an appeal?**

Please submit:

- this completed application;
- a typed narrative explaining the situation; and
- all supporting documentation listed under the requested category

Submit all items to the Office of Student Financial Services. Completed forms can be uploaded to <https://go.iu.edu/FAsecure>. Please include your student ID number on all documents.

### **When will I know the outcome?**

Applications are reviewed within 21 business days. Incomplete applications may take longer to review. Please monitor your IU email. Requests for additional documentation or appeal decisions will be communicated by email.



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I am attempting to increase my COST OF ATTENDANCE (COA) due to:

Category	Required Documentation	Amount
Vehicle Repair:	Dated and itemized bill/receipt showing the expense paid. (Expense must have occurred within academic year.)	\$
Car Mileage:	None. (Mileage is calculated based on address listed in your Student Center.)	\$
Dependent/Child Care:	Dated receipt from provider showing payment.  Dependent Information: Name: _____ Age: ____ Relationship: _____ Name: _____ Age: ____ Relationship: _____ Name: _____ Age: ____ Relationship: _____	\$
Personal Computer Purchase:	Dated receipt showing purchase.	\$
Unusually High Off-Campus Housing Costs:	Copy of lease. (Student must be listed on lease.)	\$
Other Education-Related Costs	Proof of paid costs and letter of explanation.	\$

**Affirmation statement (Sign and Date):** My signature indicates that information submitted is true and accurate to the best of my knowledge. I authorize the Office of Student Financial Services to verify this information. I understand that providing false information can result in the cancellation or repayment of financial aid. I understand that increasing my COA does not allow for an increase in financial aid if I have already been awarded the maximum annual Direct loan amount. However, I may pursue private, Parent PLUS or Graduate PLUS loan options up to the new COA. All steps taken above are dependent upon my submission of appropriate and complete documentation necessary or review of this special circumstance appeal.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To sign this form please print the form and provide your signature

Student Printed Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_